

Online Graduation Applications

Presented By:

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Office of the University Registrar



Instructions for accessing the application

1. Log in to the WVU Portal
2. Click on the STAR Tab
3. Click on the link “Click here to log into DegreeWorks”
4. Next to the Graduation Application field, click the “Apply to Graduate” link

NOTE: Students must apply to graduate during the semester in which they intend to graduate



Home

PRT Status @WVUDOT @MountainL...

PRT IS RUNNING

The PRT is running on a normal schedule.
Last updated: Dec. 7, 2015 at 6:25am

My To Do My Week

TODAY Monday, December 7th, 2015 0

You have no tasks for today.

There were no items found.

WVU Resources

MIX Email

You Have 1495 Unread Messages

- 134 Office 365
- 1361 MIX E-mail

Student Account

RECENT PAYMENTS:

TuitionPay Payment	\$150.00
12/07/2015	Payment
Cash Payment	\$6.00
11/20/2015	Payment

Student View AH62K138 as of 03/04/2015 at 16:39

Student	Mike Mountaineer	Catalog Year	2008 - 2009	WVU Credits Earned	131
ID		College	Media	Transfer Credits	
Level	Undergraduate	Degree	BS in Journalism	Overall Credits Earned	131
Classification	Senior	Major	Journalism	Overall GPA	2.3
Advisor		Area of Emphasis	Visual Journalism (BSJ)	Academic Standing	Good Standing
Hold	Need to Reapply	Minor	Italian Studies	Graduation Application	Apply to Graduate



✓ Bachelor of Science in Journalism Catalog Year: 2008 - 2009 Credits Required: 128
Credits Earned + In-Progress: 173

- ✓ Credit Residence Rule - 90 credits or last 30 credits at WVU
- ✓ You meet the minimum 2.0 GPA requirement.
- ✓ Shared Major & GEC Courses
- ✓ General Education Curriculum
- ✓ University Writing Course Requirement
- ✓ University Capstone Course Requirement
- ✓ BSJ Foreign Language Requirement
- ✓ Major Requirements
- ✓ Non-Journalism Requirements
- ✓ Visual Journalism AoE
- ✓ Minor Requirements



7. Select the curriculum term and click submit

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Curriculum Term Selection

Select the most recent term listed below in the drop-down box.

Select the Most Recent Term:

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8. Select your curriculum and click continue

Curriculum Selection

Select your curriculum for this graduation application. Please note, if you do not see your correct curriculum listed below, please contact your school/college's graduation coordinator if the correct curriculum is displayed.

Select Curriculum

- Degree:**
 - Doctor of Philosophy
- Level:** Graduate
- College:** Education and Human Services
- Major:** Education

[\[Term Selection | View Holds | View Transcript | View Graduation Applications | View Student Information \]](#)


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9. Select the Graduation Date /Term

Graduation Date Selection

 Verify the term in which you are intending to graduate.

* indicates required field

Curriculum

Doctor of Philosophy

Level:

Graduate

College:

Education and Human Services

Major:

Education

Select Graduation Date

Graduation Date:*

Term:Spring 2015 Year:Academic Year 2014 - 2015 ▾


[[View Transcript](#) | [View Graduation Applications](#)]

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10. Diploma Name Selection

- If you would like a different name to be posted on your diploma, please contact registrar@mail.wvu.edu AFTER you have completed your online application for graduation


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Diploma Name Selection

 This is how your name will currently appear on your diploma. If this is NOT how you want your name to appear on your diploma, please contact the Office of

Name
Name: Jeffrey John Burgazzoli Jr

Current Diploma Name:

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11. Select an address from the drop down menu.

- Your diploma will be mailed to this address. Select continue. [You can select New to add a new address] [If after submitting the application you need to update the address for your diploma, please contact registrar@mail.wvu.edu by the end of the semester]

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Diploma Mailing Address Selection

Please select an existing address or edit a new mailing address for your diploma.

* indicates required field

Current Diploma Mailing Address


Select an Address for your Diploma

One of your Addresses:*

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Diploma Mailing Address Selection

Please edit or enter a new mailing address for your diploma.

* indicates required field

Mailing Address For Diploma

Street Line 1:*

Street Line 2:

Street Line 3:

City:*

State or Province:

ZIP or Postal Code:

Nation:


[\[View Transcript | View Graduation Applications | View Addresses And Phones \]](#)

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12. Review your Graduation Application. If all the information is accurate, click Submit Request.

Graduation Application Summary

 This is the information that will be submitted for your application to graduate.

Graduation Date

Term: Spring 2015
Year: Academic Year 2014 - 2015

Diploma Mailing Address

Street Line 1:
City:
State or Province:
ZIP or Postal Code:

Committee Members

Committee Chair:
Committee Member 2:
Committee Member 3:

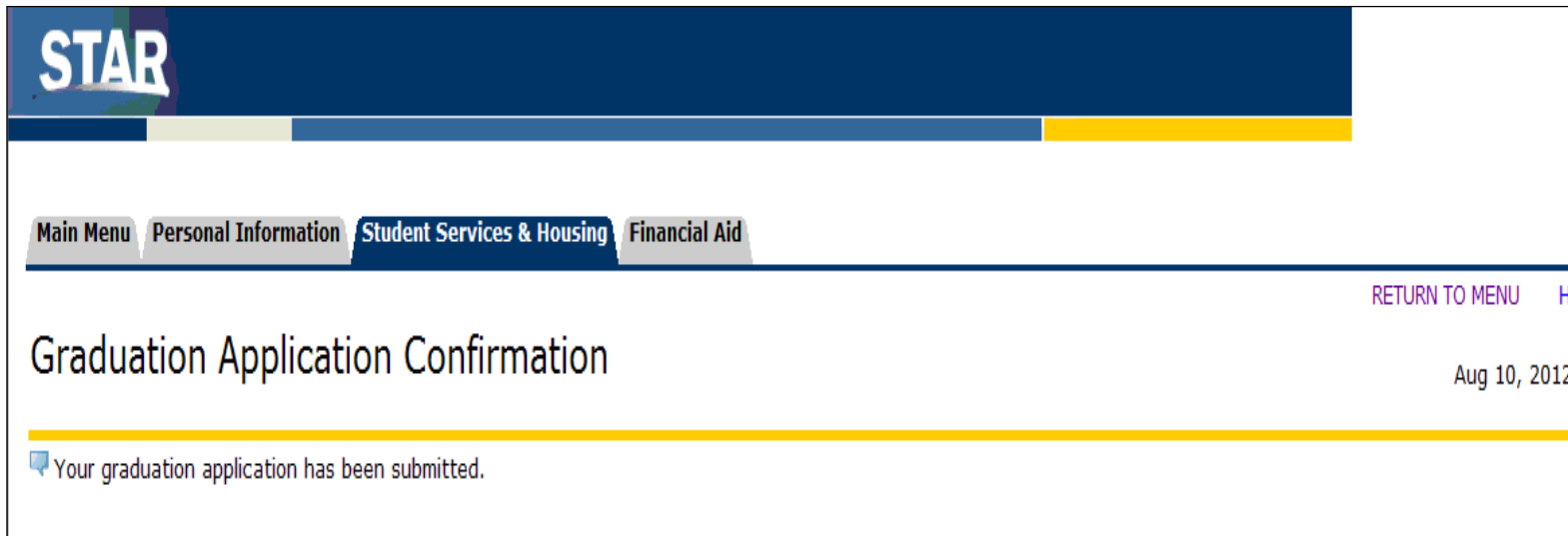
Dissertation Title

Dissertation Title: Here is the title

Curriculum

Doctor of Philosophy
Level: Graduate
College: Education and Human Services
Major: Education

13. Upon submission, a notification will confirm that your graduation application has been submitted.



The screenshot shows a web interface for the STAR system. At the top left is the STAR logo. Below it is a navigation menu with four items: Main Menu, Personal Information, Student Services & Housing (which is highlighted), and Financial Aid. On the right side of the page, there is a link labeled 'RETURN TO MENU' and a partially visible 'HI' link. The main heading of the page is 'Graduation Application Confirmation', and the date 'Aug 10, 2012' is displayed on the right. A yellow horizontal bar separates the heading from the main content area, which contains a blue speech bubble icon followed by the text 'Your graduation application has been submitted.'



Deadline to Apply to Graduate for May
2016

MARCH 4, 2016



Questions?

Registrar@mail.wvu.edu

304-293-5355

registrar.wvu.edu

